



Committees for Academic Year 2021-22

1) Admission Committee -		
1	Prin. Dr. R. K. Datir	Chairperson
2	Shri. R. B. Pote	Co-Ordinator
3	Shri. P.P. Aher	Incharge
4	Shri. D. N. Durgest	Member
5	Smt. M. A. Gundgal	Member
6	Shri. B.B. Chaudhari	Member
7	Shri. S. S. Bakare	Member
8	Smt. J. S. Khairnar	Member
9	Ms. P. S. Kadam	Member
10	Ms. R. S. Kadale	Member
11	Shri. S. J. Gurule	Member
12	Shri. G.V. Wadghule	Member
13	Smt. S.B. Tarle	Member

Functions –

1. Prepare planning & Time-table of Admission Programme.
2. Prepare prospectus, handbill & hoardings.
3. Display admission program on website.
4. Display merit list time to time.

2) Student Council & Election Committee -		
1	Shri. D. N. Durgest	Co-Ordinator
2	Dr. N. S. Jadhav	Cultural Dept.
3	Dr. S. G. Sawant	Cultural Dept.
4	Smt. D. N. Khairnar	NSS Dept.
5	Shri. B.B. Kolhe	Sport Dept.
6	Shri. S. S. Bakare	Science Faculty

Functions –

1. Complete the procedure of election as per University Norms & Circular.
2. Report to the university as per circular.
3. Organise the meetings of student council quarterly.
4. Inform the suggestions made by student council to concern committee / department.

3)Time-Table & Workload Committee -		
1	Shri. P.P. Aher	Co-Ordinator
2	Dr. H. T. Waghmare	Member
3	Dr. N. S. Jadhav	Member
4	Smt. M.V. Kare	Member
5	Smt. S.B. Bhalerao	Member

Functions –

- 1.Prepare theory & practical time table & display it on notice board.
- 2.Allocate classrooms as per time table.
- 3.Prepare class wise roll calls including names, mobile no, email, aadhar, voter Id etc.
4. Prepare workload & submit to office.

4)Examination Committee -		
1	Prin. Dr. R. K. Datir	Chairperson
2	Shri. Y.B. Aher	CEO
3	Shri. D.N. Durgest	Member (Arts)
4	Smt. J. S. Khairnar	Member (Commerce)
5	Shri. S.S. Bakare	Member(Science)
6	Smt. N.J. Deshmukh	Member(Comp.Sci.)
7	Shri. R.V. Mogal	Member,Clerk

Functions –

- 1.Prepare annual calendar.
- 2.Prepare examination time table.
- 3.Smoothly conduct college & University examination and related work like paper setting, printing etc.
- 4.Organise central Assessment programme for first year B.A./B.Com./B.Sc./Computer Science.
- 5.Prepare & display result in time.
- 6.Work as Internal Squad for Term-End & University Exam.

5)Board of Student Development -		
1	Shri. D. N. Durgest	Co-Ordinator
2	Smt. S. J. Kulkarni	Member
3	Ms. S. M. Surwade	Member
4	Ms. R. S. Kadale	Member
5	Smt. N. R. Gosavi	Member
6	Ku. Pallavi Jadhav	Student Member
7	Ku. Amol Sanap	Student Member

Functions –

- 1.Prepare & implement students development schemes.
- 2.Prepare various proposals to student development board, SPPU Pune (i.e. Various schemes, seminar, workshop etc.).
- 3.Organise various workshop, seminar, schemes sanctioned by SPPU Pune.
- 4.Implement 'Earn & Learn' Scheme.
- 5.Work as per direction given by Student Development Board of SPPU Pune time to time.

6)Discipline Committee -		
1	Dr. S. G. Sawant	Co-Ordinator
2	Shri. P.P. Aher	Member
3	Shri. B. B. Kolhe	Member
4	Shri. R.B. Pote	Member
5	Ms. R. S. Kadale	Member
6	Shri. S. V. Sanap	Member
7	Shri. Y.B. Aher	Member
8	Smt. N. J. Deshmukh	Member
9	Ku. Umesh Sanap	Student Member
10	Ku. Dipali Sangamneri	Student Member

Functions –

1. Supervise, control & maintain discipline in the building & campus.
2. Take disciplinary action against the defaulters.
3. To supervise cleanness of classrooms, building & campus.

7)Proposal Committee -		
1	Dr. N. S. Jadhav	Co-Ordinator
2	Smt. J. S. Khairnar	Member
3	Smt. S. B. Bhalerao	Member
4	Ms. Suvarna Shinde	Member
5	Shri. G.V. Wadghule	Member

Functions –

1. Study the relevant circulars & notifications issued by concern office time to time.
(i.e. SPPU, RUSSA, UGC, FISTA, DST, NERC.)
2. Prepare proposals according to notifications.
3. Implement sanction proposals & utilization of grants.

8)Library Committee -		
1	Prin. Dr. R. K. Datir	Chairperson
2	Dr. S. G. Sawant	Co-Ordinator
3	Shri. Y. B. Aher	Member
4	Ms. S. M. Surwade	Member
5	Shri. S. S. Bakare	Member
6	Shri. B. B. Chaudhari	Member
7	Shri. S. D. Patil	Librarian

Functions –

1. Prepare annual budget.
2. Make proposals to concern department.
3. Finalise the list of books as per demand from student & faculties of concern department.
4. Arrange proper storage of books.
5. solve the related problems.

9)Gymkhana -		
1	Prin. Dr. R. K. Datir	Chairperson
2	Shri. B. B. Kolhe	Co-Ordinator
3	Dr. N. S. Jadhav	Member
4	Shri. S. V. Sanap	Member
5	Ms. Suvarna Shinde	Member
6	Shri. S. J. Gurule	Member
7	Shri. K. P. Shinde	Member
8	Ku. Sandip Ramesh Jaware	Student Member
9	Ku. Shrayu Kiran Gite	Student Member

Functions –

- 1.Encourage students for participating in Indoor & Outdoor games.
- 2.Provide essential facilities for games.
- 3.Prepare Annual Calendar of sports & yoga.
- 4.Prepare budget for students Activities.
- 5.Conduct college, institute & university level sports Activities.
- 6.Organise prize distribution ceremony.

10)Research Co-Ordination Committee/ Avishkar -		
1	Prin. Dr. R. K. Datir	Chairperson
2	Dr. H. T. Waghmare	Co-Ordinator
3	Dr. S. G. Sawant	Member
4	Dr. S. V. Bhandare	Member
5	Shri. Y. B. Aher	Member
6	Shri. S. S. Bakare	Member
7	Shri. Chaudhari B.B.	Member

Functions –

- 1.Create research culture in the college.
- 2.Study the relevant circulars & notifications issued by RUSSA, UGC, Parent & other University time to time and prepare research activities across the college.
- 3.Encourage to faculties for doing minor/major project & M.Phill/Ph.D.
- 4.Publish multidisciplinary research Journal yearly.
5. To encourage the students to participate in Avishkar competitions.

11)Art Circle & Cultural Activities Committee -		
1	Dr. N. S. Jadhav	Co-Ordinator
2	Smt. D.N. Khairnar	Member
3	Smt. P. V. Bramhankar	Member
4	Smt. N. R. Gosavi	Member
5	Ms. D. P. Pagare	Member
5	Ku. Arti Mandlik	Student Member
6	Ku. Rahul Phadol	Student Member

Functions –

- 1.Motivate the students to participate in cultural activities.
- 2.Organise cultural activities in every month.

3. Organise competitions related to cultural activities.
4. Motivate students to participate in competitions of cultural activities arranged by various college/university/institutes.
5. Prepare & present ideal cultural program for Annual Gathering.

12) Anti-Ragging & Internal Grievance Redressal Cell -		
1	Prin. Dr. R. K. Datir	Chairperson
2	Shri. D. N. Durgest	Secretary
3	Dr. S. G. Sawant	Member
4	Shri. Y.B. Aher	Member
5	Smt. S. B. Bhalerao	Member
6	Shri. S. S. Bakare	Member
7	Ms. Sathe Manisha Dnyaneshwar	Student Member
8	Ku. Aringale Gaurav Jagan	Student Member

Functions –

1. To make mechanism to prevent ragging as directed by UGC, university & Govt. of Maharashtra.
2. Provide arrangement for receiving the grievances of the students and staff.
3. To check the complaint box, look into the complaints lodged by the Students.
4. Take appropriate action
5. To prepare actin taken report and Maintain register
6. To solve the problems related to ragging & grievances amicably.
7. Take necessary actions against the defaulters.

13) Prevention of sexual harassment & ladies complaint redressal cell.		
1	Dr. S.G. Sawant	Co-ordinator
2	Shri.P.P. Aher	Member
3	Shri. D. N. Durgest	Member
4	Dr. S. V. Bhandare	Member
5	Smt. S. B. Bhalerao	Member
6	Smt. M. V. Kare	Member
7	Ku. Kaveri Sangamnere	Student Member
8	Ku. Dipali Sangamnere	Student Member

Functions –

1. Arrange programs/lectures for counseling.
2. Make separate mechanism to solve ladies grievances.

14) Internal Quality Assurance Cell(IQAC) -		
1	Dr. R.K. Datir	Chairman
2	Shri. S.B. Wagh	Management Representative
3	Mr. D. S. Gadakh	Alumni Representative
4	Shri. Suresh Bhoj	Society Representative
5	Shri. Satish Kharat	Employer Representative
6	Shri. B.B.Chaudhari	Teachers Representative
7	Dr. H.T. Waghmare	Teachers Representative
8	Shri. S. S. Bakare	Teachers Representative
9	Shri. P.P Aher	Teachers Representative
10	Shri. G.V. Wadghule	Office Representative
11	Ms. A.B. Janjale	Co-ordinator

Functions -

1. Develop an application of quality benchmarks.
2. Determine parameters for various academic & administrative activities.
3. Facilitating the creation of a learner centric environment conducive to quality education.
4. Documentation of various programmes /activities.
5. Organize the workshops, seminar.
6. Periodical conduct of 'AAA'.
7. Acting as a nodal agency of the institution for coordinating quality related activities.
8. To prepare SSR & finalize documents.
9. IQAC-NAAC Correspondence.

.15) Literature, Elocution & Debating committee-		
1.	Smt. M.A Gundagal.	Co-ordinator
2.	Dr. N.S. Jadhav	Member
3.	Smt. J. S. Khairnar	Member
4.	Ms. S. R. Shinde	Member
5.	Ms. P. S. Kadam	Member

Functions:-

1. Guide to students for acquiring skills for these competitions.
2. Motivate students for participation in various competitions.
3. Arrange some competitions every month in college.

16) Science Association -		
1.	Shri. S. S. Bakare	Co-ordinator
2.	Smt. Shweta Shinde	Member
3.	Smt. M.V. Kare	Member
4.	Ms. P. S. Kadam	Member
5.	Ms. R. S. Kadale	Member

Functions:-

1. Arrange lectures of eminent persons.
2. Organize science Exhibition.
3. Motivate student to participate in Workshops, Seminars & Science exhibition.

17) Commerce Association -		
1.	Shri. Y.B. Aher	Co-ordinator
2.	Shri. T.D. Bagul	Member
3.	Smt. J.S. Khairnar	Member
4.	Ms. S. M. Surwade	Member

Functions:-

1. Arrange Expert Lectures.
2. Arrange industrial visits & study tours.
3. Motivate students for self employment.
4. Motivate students to participate in workshop & seminar.

18) Planning Forum -		
1.	Dr. S.G. Sawant	Co-ordinator
2.	Dr. S.V. Bhandare	Member
3.	Smt. P. V. Bramhankar	Member
4.	Ms. S.M. Surwade	Member

Functions:-

1. Arrange lecture of eminent persons.
2. Arrange discussion on Budget of state & central Government.
3. Organize exhibition of poster presentation on economic issues.
4. Motivate students to participate in workshops & seminars.

19) Social Sciences Association(Board) -		
1.	Dr. N.S. Jadhav	Co-ordinator
2.	Dr. H. T. Waghmare	Member
3.	Smt. P. V. Bramhankar	Member
4.	Smt. C. R. Kapse	Member
5.	Ms. D. P. Pagare	Member

Functions:

1. Arrange lecture of eminent persons.
2. Motivate students to participate in workshops & seminars.
3. Arrange Student seminar in the college.

20) Staff Welfare Committee -		
1.	Smt. M.A. Gundagal	Staff Secretary
2.	Smt. D.N. Khairnar	Member
3.	Smt. A.D. Pawar	Member

Functions:

1. Arrange lectures on important issues by the faculty of each department.
2. Look after facilities provided to staff.

21) Parent Co-ordination Committee -		
1.	Shri. R.B. Pote	Co-Ordinator
2.	Shri. B. B. Chaudhari	Member
3.	Smt. J. S. Khairnar	Member
4.	Smt. D.N. Khairnar	Member
5.	Smt. S. B. Bhalerao	Member
6.	Smt. Shweta Shinde	Member

Functions -

1. Establish Shikshak-Palak Sangh.
2. Identify Department & Faculty wise Parents.
3. Conduct meeting of shikshak-Palak Sangh.
4. Provide essential information to IQAC.

21) Alumni Committee -		
1.	Dr. S. V. Bhandare	Co-Ordinator
2.	Shri. P. P. Aher	Member
3.	Smt. M. A. Gundgal	Member
4.	Shri. D. N. Durgest	Member
5.	Dr. N. S. Jadhav	Member
6.	Smt. N. J. Deshmukh	Member
7.	Ms. S. A. Shaikh	Member

1. Establish Ex-student Sangh.
2. Identify Department & Faculty wise Alumni.
3. Conduct meeting of alumni association.
4. Provide essential information to IQAC.

22) Feedback Committee -		
1.	Shri. B.B. Chaudhari	Co-Ordinator
2.	Smt. M.A. Gundgal	Member
3.	Smt. D.N. Khairnar	Member
4.	Smt. S.B. Bhalerao	Member
5.	Smt. J. S. Khairnar	Member
6.	Smt. M.V. Kare	Member

Functions -

1. Make appropriate mechanism for collection online feedback as per direction of NAAC.
2. Collect class wise/ department wise online feedback from students, staff holders & analyze it.
3. Submit the feedback report in proper format to IQAC.

23) College Website Committee -		
1.	Shri. B. B. Chaudhari	Co-ordinator
2.	Shri. R. B. Pote	Member
3.	Smt. S. J. Kulkarni	Member
4.	Dr. H. T. Waghmare	Member
5.	Ms. A. B. Janjale	Member
6.	Shri. A. S. Khalkar	Member

Functions -

1. Prepare Framework of Website.
2. Update Website time to time.
3. Maintain animation effects of Website.
4. Display important events immediate.
5. Display emerging activities by way of scrolling's.

24) Placement & Career Guidance Cell -		
1.	Shri. B.B. Chaudhari	Co-ordinator
2.	Dr. N. S. Jadhav	Member
3.	Smt. J. S. Khairnar	Member
4.	Smt. N.J. Deshmukh	Member
5.	Shri. S. S. Bakare	Member

Functions -

1. Run the Career Guidance center in college.
2. Collect & provide information of career opportunities & jobs.
3. Organize placement camp in college campus.

25) Student Health Committee -		
1.	Prin. Dr. R. K. Datir	Chairperson
2.	Dr. S. G. Sawant	Co-ordinator
3.	Shri. P.P. Aher	Member
4.	Smt. Shweta Shinde	Member
5.	Smt. N. J. Deshmukh	Member
6.	Shri.V.S. Kokate	Member

Functions -

1. Arrange physical checkup camp for students & take actions.
2. Arrange blood donation camp
3. Establish health checkup center in college.

26) Purchase Committee -

1.	Dr. Dr.R.K. Datir	Chairperson
2.	Dr. H.T. Waghmare	Co-ordinator
3.	Dr. S. G. Sawant	Member
4.	Shri. P.P. Aher	Member
5.	Smt. S.B. Tarle	Member

Functions -

1. Prepare annual budget for purchase.
2. Allot budget to various department.
3. Implement institute & college purchase policy.

27) Publicity Committee -

1.	Smt. M. A. Gundgal	Co-ordinator
2.	Smt. A.D. Pawar(Arts)	Member
3.	Smt. J. S. Khairnar(Commerce)	Member
4.	Smt. D. N. Khairnar(Comp. Science)	Member
5.	Smt. P. S. Kadam(Science)	Member
6.	Shri. B. B. Kolhe	Member
7.	Shri. S. D. Patil	Member

Functions -

1. Prepare and maintain record of each events/function/newspaper cuttings.
2. Prepare news and send it with photo to all newspaper.
3. Send report/photo to central office as per their requirement.

28) ERP Work Committee -

1.	Shri. P.P. Aher	Co-ordinator
2.	Smt. S. J. Kulkarni	Member
3.	Shri. T.D. Bagul	Member
4.	Shri. D.N. Durgest	Member
5.	Shri. S. S. Bakare	Member
6.	Shri. S. V. Sanap	Member
7.	Smt. S.B. Tarle	Accountant

Functions -

1. Prepare Academic record time to time.
2. Maintain all records about daily vouchers, Pay sheets, fees receipts, bonafied etc.
3. Maintain all record about leave of employees.

29) NSS Committee -

1.	Shri. P.P. Aher	Program Officer
2.	Smt. D. N. Khairnar	Program Officer
3.	Shri.R.B. Pote	Assistant Program Officer
4.	Ms. S.M. Surwade	Member
5.	Ku. Rahul Motiram Phadol	Student Member
6.	Ku. Damini Kiran Navale	Student Member

Functions -

1. Regular activity & special camp arrange properly as per university rules.
2. Arrange all students related programme time to time.
3. Maintain account & submit budget report to concern department.

30) Extra Mural Committee -

1.	Dr. S.G. Sawant	Co-ordinator
2.	Smt. P. V. Bramhankar	Member
3.	Smt. S.J. Kulkarni	Member
4.	Ms. R. S. Kadale	Member
5.	Ku. Vidya Pagare	Student Member
6.	Ku. Prachi Wagh	Student Member

Functions -

1. To organize various guest lectures of eminent persons.

31) College Magazine Committee-

1.	Dr. R.K. Datir	Editor
2.	Smt. M.A. Gundgal	Co-Editor
3.	Smt. A. D. Pawar	Dept. Editor
4.	Dr. N.S. Jadhav	Dept. Editor
5.	Smt. S. J. Kulkarni	Dept. Editor
6.	Smt. M.V. Kare	Dept. Editor

Functions -

1. To collect write-ups from the students.
2. To encourage students to write poetry
3. To Prepare budget & sanction it.
4. To take annual reports from various departments.

32) Counseling Committee-

1.	Dr. R.K. Datir	Chairperson
2.	Smt. C.R. Kapse	Co-ordinator
3.	Shri. Y.B. Aher	Member
4.	Smt. S.B. Bhalerao	Member

Functions -

1. To help the students to cope with the various stress related problems.
2. To encourage students to participate in various competition and examination
3. To help them to develop their Personality
4. To prepare action taken report.

33) Lifelong Learning and Extension Committee-		
1.	Smt. S.B. Bhalerao	Co-ordinator
2.	Smt. Dr. S. V. Bhandare	Member
3.	Ms. S.M. Surwade	Member
4.	Ms. P. S. Kadam	Member
5.	Ku. Pratiksha Gaikwad	Student Member
6.	Ku. Gayatri Tarle	Student Member

Functions -

7. To organize various guest lectures of eminent persons.

33) Staff Academy Committee-		
1.	Dr. S.G. Sawant	Co-ordinator
2.	Shri. Y. B. Aher	Member
3.	Smt. P. V. Bramhankar	Member
4.	Smt. N. J. Deshmukh	Member

Functions -

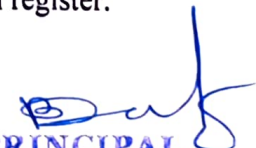
1. To arrange the lectures for faculty members on important topics/issues.

34) Student Grievance Redressal Committee -		
1	Dr. R. K. Datir	Chairman
2	Dr. S. G. Sawant	Member
3	Shri. D. N. Durgest	Member
4	Shri. S. S. Bakare	Member
5	Ku. Akanksha Dilip Bhoi	Student Member
6	Ms. Vaibhav Wagh	Student Member

Functions -

- 1) Provide arrangement for receiving the grievances of the students.
- 2) To check the complaint box, look into the complaints lodged by the students.
- 3) To solve the problems related to grievances amicably.
- 4) Take necessary actions against the defaulters.
- 5) To prepare action taken report, minutes of meeting & maintain register.




PRINCIPAL
K.K. Wagh Arts, Com. Sci. & Comp.
Science College, CHANDORI,
Tal. Niphad, Dist. Nashik-422 201